

Stocksbridge Junior School
Cedar Road
Stocksbridge
Sheffield
S36 1AS
Telephone: 0114 2882221
Email: enquiries@stocksbridge-jun.sheffield.sch.uk
Website: www.stocksbridge-jun.sheffield.sch.uk



Headteacher: Mrs S. Gaymond
Deputy Headteacher: Mrs L. Ross
Assistant Headteacher: Mrs A. Woods

Thursday 30th March 2023

Dear Parent/Guardian,

We are pleased to inform you that we have provisionally booked next academic year's Y5 residential to London and would like to provide our Y4 parents with information about the trip and details for securing a place for their child.

Dates: Departing first thing in the morning on Wednesday 5th June, returning the evening of Thursday 6th June 2024.

Accommodation: Royal National Hotel (38-51 Bedford Way, London, WC1H 0DG)

Cost: £308 per person (based on a group of 50 children). The cost includes:

- One night's bed and breakfast accommodation
- Coach transport to and from London plus throughout our trip (N.B. Our coaches transport us throughout the duration of our trip. We do not use any form of public transport.)
- Meals including dinner (Pizza Hut buffet), breakfast and a packed lunch on the second day
- A theatre ticket to see a top West End show (Possibly Matilda or The Lion King)
- Travel Insurance
- The cost will also include entry to The Natural History Museum, a flight on the London Eye and entry to Warner Bros. Studio Tour – The Making of Harry Potter

Schedule of payments:

- Initial instalment of £108 by Friday 30th June 2023
- Instalment of £100 due by Friday 6th October 2023
- Final balance of £100 due by Friday 2nd February 2024

The initial instalment will appear on ParentMail on **Tuesday 2nd May at 5pm**. This will give parents time to reflect upon whether they would like their child to attend. The bookings will be on a first come, first served basis for the 50 places available. All children will be given the same opportunity to secure a place regardless of the preference previously indicated on the expression of interest form.

Payments should be paid using the ParentMail pay facility. It is possible to pay either in full, in three instalments according to the above schedule of payments or in smaller instalments on a more frequent basis provided that payments are received by the dates above.



Cancellation charges:

We must draw your attention to the tour company's policy.

If a parent decides to cancel their child's place on the trip, the charges in the table below will apply. In all other circumstances, parents are liable for full payment of their child's place. Please note that the dates given indicate the latest date that the tour company must be notified, therefore, school must be informed of a parent's decision in advance of this date.

Dates	Charges
Once a child's place has been secured with the first instalment	First Instalment (£108)
70-29 days before departure (27/03/2024 to 07/05/2024)	60% of the tour cost (£185)
28-15 days before departure (08/05/2024 to 21/05/2024)	80% of the tour cost (£246)
14 days or less before departure (22/05/2024 onwards)	100% of the tour cost (£308)

Supporting families:

We are mindful that the cost of this trip has increased considerably in recent years and that the current cost of living is impacting on families across the country. In order to strike a balance between affordability and opportunity, our governors have approved that we will support eligible families with the final instalment of **one** of our two most expensive residential trips: Y5 London and Y6 Robinwood through the use of Pupil Premium funding. If your child is currently eligible for Free School Meals and you would otherwise have difficulty funding this trip for your child, please contact school to request this support for **either this Y5 London trip OR for their child's place at Robinwood next year**. As a condition of this offer, parents must have paid the first two instalments in full within the dates given in the schedule of payments.

Securing your child's place:

If you would like to secure a place on this trip, please process your child's first instalment of £108 on ParentMail no later than **Friday 30th June 2023**. 50 places are available and a waiting list will be formed via ParentMail for any additional children.

If you have any queries, please do not hesitate to contact the school office.

Yours sincerely,

Mrs Ross
Deputy Headteacher